

## Record of officer decision

<b>Decision title:</b>	<b>Granting a lease of 1A St Owen Street Hereford</b>
<b>Date of decision:</b>	10/07/2024
<b>Decision maker:</b>	Senior Estate Manager
<b>Authority for delegated decision:</b>	Corporate Services Directorate's scheme of delegation dated July 2023 updated August 2023 (line 35) gives the Senior Estate Manager the authority to take the decision
<b>Ward:</b>	Central
<b>Consultation:</b>	None
<b>Decision made:</b>	Granting a lease of 1A St Owen Street Hereford
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• The property is vacant and is surplus to the council's occupational requirements.</li> <li>• Terms have been agreed for a commercial lease.</li> <li>• The rental income will be used to support the council's service delivery.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• The building will be maintained and kept in use.</li> <li>• The lease will be on commercial terms with the tenant responsible for all repairs.</li> <li>• Savings will be made by ending empty property costs</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 18<sup>th</sup> July 2024

Print Name: Helen Beale  
Job Title: Senior Estate Manager